



Fiscal Year:

School districts and charter schools electing to provide 200 days of instruction for the selected fiscal year, must be approved by the Arizona Department of Education (ADE) prior to June 15 of the previous fiscal year.

I, the District Superintendent/Charter Holder Administrator of:

School District / Charter Holder Name

District/Charter Entity ID

certify that my district/charter will fulfill the following requirements for indicated school year:

- Provide 200 or more days of instruction for all schools within the school district or charter school with the last day of instruction occurring on or before June 30, and
- Increase total instructional time provided as required by [A.R.S. § 15-901](#) by a minimum of 10%.

Printed Name (print legibly)

Signature

Date

Important Information:

- Approved districts and charters may increase the base level amount included in their budget by 5%. (Please include the 5% increase on your budget worksheet in order for the additional funding to be included in state aid.)
- 5% increase to base level amount for charter schools is subject to sponsor approval of day instructional calendar.
- Governing board authorization is required and will be confirmed by School Finance prior to (conditional) approval.

Please direct questions to the ADE School Finance Account Analyst team by submitting a ticket via [HelpDesk](#) or calling 602-542-5695.