

**Champion Schools
Student and Parent Handbook
2023-2024**



Champion Schools builds a strong culture that supports students in making significant academic gains and excelling in athletics: an unbeatable formula for success.

**7900 S. Jesse Owens Parkway
Phoenix AZ, 85042
Phone: 602-341-6527
www.championsouthmountain.org**

We believe that the discipline gained in sports activities supports academic performance and is transformative in young people.

Champion School's Vision

It is the vision of Champion Schools to establish the premier learning environment that will develop students' mental, bodily, and emotional intelligences. Our schools are designed to utilize the discipline gained in sports activities and the motivation gained through parental involvement and psychological support to augment the pursuit of academic excellence.

Strategic Initiatives

Champion Schools creates and maintains effective academic, athletic, and psycho-educational programming geared toward building a solid foundation for student achievement and life-long inquiry and learning. To this end we will:

- Build powerful learning environments which include collaborative work, project-based learning, and hands-on experiences utilizing the community as a laboratory.
- Institute a comprehensive assessment system to measure students' progress individually, by grade, class, and as a whole school.
- Establish a broad-based athletic training program that focuses on core strength (strength, speed, flexibility, conditioning, balance and agility), fine motor skills (precision, dexterity, visual perception, spatial orientation, and hand-eye coordination), sport-specific skills training, health, and wellness.
- Create a psychological support program to assist students and their families as they negotiate the social and emotional tasks of adolescence.
- Establish public and private partnerships that will enhance students' academic, athletic, and emotional development.

Welcome Students!

School is a time to thrive, learn, and discover your interests and talents. Whether you are a new student to our school, or you began your education here at Champion Schools in Preschool, this new school year represents a blank slate of opportunity. Approach the new school year with a positive attitude, and you will continue to develop your own unique strengths that you will take with you into high school and beyond.

Your personal pledge to do your best is reflected in your attitude, your effort, and in the respect you show for your teachers, parents, and fellow students. Although much of your time at school is spent in the classroom, you will find that by taking part in extracurricular activities, such as our athletics program, your school year will be enriched.

Whether you are just entering our school, or have attended for many years, we hope that you will become actively involved in activities that interest you and pursue them with passion. Remember that this year will only happen once. Use it to improve on the last year and prepare for the next. Most importantly, enjoy the exciting possibilities that are presented now. We offer our sincere best wishes, and we look forward to your many successes this coming year.

Best Regards,

Stephanie Ruiz-Kramer
School Principal
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Jordan Ramirez
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Simi Madakuni
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General Information

Enrollment at Champion Schools

At Champion Schools, we enroll all eligible pupils who submit a timely application, unless the number of applications exceeds the capacity of a program, class, grade level or building”. Champion Schools is an open enrollment school. All students must complete an application/enrollment packet in order to be eligible for enrollment. Any questions or assistance in the application process is provided by school staff. Arizona law requires that students can apply for enrollment based on available classroom space (A.R.S. 15-816.01).

Champion Schools has enrollment procedures that are impartial, equitable and unbiased for enrolling students. We are aware and compliant with all statutes, rules and policies that govern enrollment practices.

Champion Schools does not discriminate on the basis of race, color, national or ethnic origin, religion, gender, disability or age in its hiring and enrollment practices, nor in the administration of any of its programs or activities.

School Hours

Monday-Thursday: 8:00 am-3:00 pm

Friday: 8:00 am-12:00 pm

Office Hours

Front Office (Mon-Thur): 7:45 am-4:00 pm & (Friday) 7:45 am-1:00 pm

Principal **by Appointment**: 8:00 am-4:00 pm

Athletic Director **by Appointment**: 1:30 pm-4:00 pm

Academic Director **by Appointment**: 7:30 am-4:00 pm

Teachers Hours Flex From: 7:30 am-4:00 pm

Before Care

The Before Care program will be offered from 6:30-7:45 am. Any student who wishes to participate in the program **must be enrolled**. Any student who is not enrolled in the program will not be able to attend and must arrive at school at the designated start time of 7:45. Students are expected to follow handbook behavior and uniform rules while attending Before Care. Any students that are not following the rules will be subject to discipline or removal from the program.

After Care

Champion Schools **does not** provide an after-care program. All of our students may attend Boys & Girls Club. The Boys & Girls Club is located at 548 W. Southern Ave. Phoenix, Arizona 85041. Please contact the center to enroll (602) 268-3486. Students must be picked up after school, or directly after their sports practice.

Visitors/Volunteers

Our school will remain closed to all parents, visitors and guests, with the exception of parents picking up a child from school early or dropping off a child late.

- Before entering the office, parents must read all signage and be prepared to comply with active municipal/county/state mandates related to face coverings. If a mandate is in place and a parent does not have a face covering, entry will be denied and an alternate accommodation will be offered to complete drop off or pick up.
- Parents should read all signs for specific campus level instructions.

Any person who knowingly abuses a teacher or other school employee on school grounds or while the teacher or employee is engaged in the performance of his/her duties is guilty of a Class 3 misdemeanor. (ARS 15-1507) All long-term volunteers must complete a Champion Schools volunteer packet and pass a background check.

Lost and Found

Please be sure students' clothing and other items brought to school are clearly marked with his/her name. Items that are not claimed within three months will be donated to a local charitable organization. Champion Schools cannot be responsible for personal belongings brought to school by students.

School Property (A.R.S. 13-2911)

Any student who cuts, defaces, or otherwise injures any school property is subject to suspension or expulsion and, upon complaint of the Board, the parents of such students shall be liable for the damages.

Safety of the School

Any persons engaging in behavior or actions that threaten the safety or security of the campus will be disciplined according to the Champion Schools Discipline Code, or Phoenix Police Department. This includes any physical/verbal/written statements or gestures that may be construed as threatening to the safety of the school.

School Books and Supplies

Champion Schools will provide students with textbooks, subject matter materials and supplementary books free of charge. Pupils using Champion School's texts, software and supplementary books are responsible for the loss or damage thereof.

School Property Searches

Cubbies, desks, and storage cabinets provided for student use are school property and remain at all times under the control of the school. Students are expected to assume full responsibility for the security and content of their cubbies and storage areas. School authorities may conduct inspections of storage areas at any time for any reason without notice, without student consent, and without a search warrant. Champion Schools is not responsible for loss of personal items.

General Field Trips

Learning experiences outside the classroom are important. Our classes have numerous field trips and study tours throughout the year as appropriate for each grade level. These trips are carefully planned to be relevant to the curriculum. Parents are encouraged to assist in all aspects of fundraising, preparation, and supervision. This is a great opportunity to share group experiences with your student(s).

- Field trips and study tours are for students only. No siblings or friends can participate.
- Students must be in good standing in their classroom in order to participate. Homework assignments, projects and other classroom criteria must be met.
- Students must be in good health and physically able to participate in the field trip or study tour that is scheduled.
- Students may be required to wear school T-shirts on field trips or study tours.
- Students must wear appropriate footwear or jackets if required.
- Students who pose a safety threat to themselves or others may not attend field trips or study tours. They may be disqualified up until departure time for these behaviors.

Health

The goal of the school health program is to help each child realize his full potential to become a physically, mentally, emotionally, and socially integrated individual. The student health screener recognizes that a child is ill, cannot learn to the maximum of his/her ability, and is well oriented in the use of nursing skills in the school setting. All of the student health assistants at Champion Schools are professionals who work with parents, physicians, and other school personnel to achieve the above goal.

Administration of Medication

In order for students to receive medication at Champion Schools, the following policy will apply:

- Parent/guardian will supply medication
- A permission form supplied by Champion Schools must be completed by the parent/guardian.
- Medication may not be administered if the requirements of ARS 15-344 and policy as outlined are not met.

Administration of Medication Prescribed by a Physician

The law (A.R.S. 15-344) requires medication must be delivered to the front office in the prescription container as prepared by the pharmacist. The school health assistant may document the number of pills upon receipt.

- The prescription label must bear the student's name, current date, and name of medication, dosage and time to be given.
- Please ask your pharmacist to provide you with three containers: one for home, one for school, and one for a single dose on field trips.
- It is recommended that no more than a 30-day supply is maintained at school.
- With parent/guardian written consent, the school health assistant may consult with the physician regarding medication or immunizations.

Administration of Non-Prescription Medications

The law (A.R.S. 15-344) requires medication must be delivered to the nurse in the original container as packaged by the manufacturer and labeled with the student's name.

- Dosage must be in keeping with the manufacturer's recommendations as printed on the label.
- The school health assistant may request a medical evaluation and may require a physician's order giving permission to administer nonprescription medication.

Communicable Diseases The control of communicable disease during the school year is a difficult problem.

Please keep your child at home if he/she shows any of the following signs of illness:

- Restlessness during the night
- Temperature higher than 100 degrees
- Runny nose with discolored nasal drainage
- Severe coughing
- Severe sore throat
- Rash with a fever, or that follows a fever
- Nausea/vomiting/diarrhea
- Pink eye, watery eyes
- Severe headache
- Swelling of face/glands
- Lice/Ringworm

Please keep your child at home for 72 hours following a fever, vomiting, lice, or diarrhea. If you have any questions regarding symptoms mentioned, please call your doctor.

Morning Arrival Procedure for Students

Students may begin to arrive at 7:30 am. All students are to enter through the **academic building** to ensure safety measures are met. Students who arrive after 8:15 will need to enter through the front office and be signed in by a legal guardian. Parents will not be permitted to walk the student to the classroom door. Parents may schedule appointments with the teacher by request.

Early Dismissal of Students Due to Illness or Injury

When illness or injury occurs at school and remaining at school is not in the student's best interest, parents/legal guardians or their designee will be contacted. If you would like the school health screener to contact you in the event of any/all injuries, please notify the school health in writing or by phone at the beginning of the school year. Parents will be called in the event of any **serious accident or illness**. For their safety, students are not allowed to walk home during the school day. A parent, legal guardian or authorized emergency contact must sign them out of school.

Students will only be released to parents, legal guardians or authorized emergency contact; every attempt will be made to notify parents first. When illness or injury occurs, and it is determined that it is not serious and the student remains in school, notification of the parent/legal guardian will be at the school health assistant's discretion.

Emergency Information Update

Each school year, you will be asked to complete an emergency card update for each child in your family. You are asked to provide school personnel with current contact information so that you can be reached in the event of any illness/injury. Please let school personnel know how and where to reach you during school hours. **Please keep school personnel informed of any changes in this information during the school year.**

Health Records

The school health screener establishes and maintains a health record for each student. The health record contains immunization status, screening results, health history and other information at the discretion of the school health assistant.

Health Screening

Health screening programs may include:

- Vision
- Hearing
- Dental
- Height and weight

If any abnormalities are discovered as a result of the screening, parents/legal guardians will be notified and recommendations made for further evaluation. Parents may choose not to have their child screened. Please contact the school health screener.

Immunizations

Documentary proof of immunizations must be presented to school personnel at the time of enrollment. Immunizations must be current for the age of the child. Please keep the school health assistant informed of any new immunizations your children receive so the health records will be current.

Children who are not adequately vaccinated against preventable diseases will be excluded from school in the event of a disease outbreak. The following are the immunization requirements for school enrollment

- Arizona State Law requires that a child, upon entering school, must have a record of immunizations against preventable childhood diseases. These are: diphtheria, tetanus, whooping cough (DTP); Polio (OPV or IPV); measles, mumps, rubella (MMR), and Hepatitis B.
- Students in preschool, kindergarten, 1st, 2nd, 3rd, 4th, 5th, 6th, 7th, and 8th Grades must have the Varicella (chickenpox) immunization if they have not had chicken pox. Eventually, all students who have not had chickenpox will need to have the Varicella vaccine for school enrollment. Students ages 11-12 must have the MCV4 vaccine (meningitis).
- A waiver or deferral, in part or in full, will be granted in medical or religious cases, or for personal beliefs. You must request an exemption form directly from the school health assistant. School office staff cannot offer an exemption form.

Procedures

Emergency Drills

An emergency drill is signaled by a loud, continuous sound and/or specific directions given over the public address system. Drills are held monthly to teach students the safest, quickest route from school buildings. Whenever a class leaves a room for any emergency, students stay with their teachers until they hear the signal that means “time to return”. In addition, the school has an Emergency Preparedness Plan on file that details student and staff procedures in the event of a school emergency. It is important to follow the teacher’s instructions quickly and quietly in an emergency drill.

During the emergency drill:

- Follow the directions of your teacher.
- Leave all work and line up immediately to exit from your room.
- Know the emergency exit route from each room in which you have a class (your teacher will have the route posted).
- Walk in line until your group has reached its designated area.
- Remain in line until your teacher directs you to return to your classroom.
- Return to your room in a quiet and orderly fashion.
- If an actual fire or lockdown situation occurs, the fire department and/or police department, in conjunction with Champion Schools, will be in control of the situation.

Pets

Pets come in all shapes and sizes. Before students can bring their pets on campus, a parent must contact the classroom teacher for permission. Remember that many children (as well as teachers) are allergic to pets. Parents are not to bring pets to school when dropping off and picking up children.

Sign Out

For the safety and protection of the child, we cannot allow parents to take students from the room before our regular dismissal time without the parent first coming to the office, displaying a picture I.D. and signing the child out. We will then call the student from class. We will not excuse a student early on the basis of a note or telephone call from the parents. *No child will be released to the parent, guardian or any other person not listed on the Emergency Contact card. Written authorization must be given to the school for a student to leave campus. Anyone picking up a student must be 18 years of age or older.*

School Attendance

Enrollment/ Re-enrollment

Champion Schools is an open enrollment school. All students must have their applications completely filled out in order to be eligible for enrollment. *Arizona law requires that students can apply for enrollment based on available classroom space (A.R.S. 15-816.01).*

Champion Schools does not accept students who have been expelled from other schools.

Notice of Non-Discrimination: *Champion Schools does not discriminate on the basis of race, color, national or ethnic origin, religion, gender, disability or age in its hiring and enrollment practices, nor in the administration of any of its programs or activities.*

Attendance

Champion Schools believes that academic excellence is achieved first and foremost by students being regular in attendance and on time. These are two important factors that foster a positive attitude toward school. Students who uphold perfect attendance during each term will receive a \$5 cash reward. Students able to maintain perfect attendance all school year will receive a \$20 cash reward.

Legal Requirements

Arizona law requires that students between the ages of six and sixteen years of age must attend school every day. (A.R.S. 15802A). Absence: A student who does not attend school is considered absent. It is important that parents and the school work together to ensure good attendance. A child who is habitually truant or who has excessive absences may be adjudicated an incorrigible child as defined in A.R.S. §8-201.

Absences

Students are expected to be at school every day. It is very important that the school is notified as soon as possible if a student will be absent or tardy. We do understand that not every absence requires a doctor's visit. However, should your child go to the doctor, please provide the appropriate documentation for their absence. This can be accomplished by placing a telephone call to the school office 602-341-6527 and notifying them your child will be absent.

*Students who are absent more than 18 days of the school year have to be retained by Arizona law.

*After 10 consecutive unexcused absences, students will be automatically withdrawn from Champion Schools.

Tardies

All students who arrive at school after 8:15 am will be marked tardy. Students must be signed in by a parent and will need a tardy slip in order to enter their classroom.. The following consequences will result in the specified amount of tardies per term.

3 Tardies- Silent Lunch

6 Tardies- Silent Lunch and Community Service

9 Tardies - Administrative Meeting

Make-Up Work

It is the student's responsibility to ensure that all work is requested and made up when he or she returns to school from any absence. Students will have the amount of time equivalent to the number of days absent to complete and turn in his or her assignments.

Withdrawal of Students If you are withdrawing your student from Champion Schools, you must come in person to complete the official withdrawal documentation. The office staff will need a minimum of three working days in order to prepare student information. Your cooperation is greatly appreciated.

Academics

Student Learning

At Champion Schools, we strive to meet the full potential of students. As students enter our campus each day, they will be best suited for success in school by following these simple suggestions:

- Get a good night's rest before school the following day.
- Eat a healthy breakfast.
- Be on time and prepared to learn.
- Come to school with a positive attitude.
- Strive for outstanding attendance.
- Have a designated place to complete school tasks and projects after-school.
- Share what you are learning with your family every day.
- Read at least 20 minutes outside of the regular school day.
- Provide a positive contribution to your school.
- Develop a relationship with your teachers, peers, and school. This is your home away from home.

Grades/Codes

Grades Kindergarten through 8th grades, the following percentage scale is used to determine grades:

90%-100% = A – Superior

80%-89% = B – Above Average

70%-79% = C - Average

60-69% = D – Below Average

0%-59% = F – Failing

Guidelines

- All students must maintain a “C” average in all classes to remain eligible to participate in sports teams & any school activity.
- Students who fall below a “C” average will be required to attend mandatory Get Ahead Tutoring & attend classroom tutoring or Title I intervention until their grade is raised.
- The teacher will provide the student/parent with evidence of academic performance/progress throughout the reporting period.
- The grading system will be explained to students by the teacher.

Student Athlete Honor Roll

Kindergarten through 8th grade students who meet high academic standards while participating in sports will be eligible for the Student Athlete Honor Roll. Qualifications will be calculated using grades from Reading, Language, Math, Science, Social Studies, and Writing. **Students must participate in a sport during the same term to achieve athletic honor roll.**

3 levels of Student-Athlete Honor Roll

4.0 GPA

3.9-3.50 GPA

3.49-3.0 GPA

Must maintain while participating in a sport during the same term.

The following scale shall be used to determine grade point averages for Honor Roll:

- A = 4.0 points
- B = 3.0 points
- C = 2.0 points
- D = 1.0 points
- F = 0.0 points

Parent/Teacher Conferences

Formal conferences between parents and teachers are required and scheduled during the first and second grading terms of the school year. Parent/Teacher Conferences provide an opportunity to review children's progress in all areas of their school experience. Parents are encouraged to meet with their child's teacher for informal conferences outside the regular conference times by scheduling it with their teacher.

Report Cards

- Each child's educational progress is evaluated regularly and reported to parents/guardians three times each year. Grade report forms vary with the child's grade assignment and, in most cases, include a report of the child's effort as well as the grade.
- We will issue 3 report cards throughout the year.
- **End of Term/Report Card Dates November 1st ; February 14, 2024; May 15, 2024**

Progress Reports

- In addition to the formal report card, a progress report will be issued at approximately the middle of each term. Progress reports must be signed by the parent and returned to the homeroom teacher.
- We will issue 3 progress reports throughout the year.

Progress report dates:

- **September 6, 2023 ; December 18, 2024 ; April 12, 2024**

Monthly Academic Events

Champion Schools will host monthly academic events during the school year. These events will provide parents an opportunity to come to campus and see the students' academic success.

- 08/10/2023- **Virtual Parent Night**- Title I - 5:00pm-6:00pm
- 08/15/2023- **Parent Night**- Curriculum Night - 5:00pm-6:00pm
- 09/19/2023 - **Parent Night**- Leap into Literature 5:00pm-6:00pm
- 10/24/2023- **Parent Night**- Spooky Bingo Night 5:00pm-6:00pm
- 11/14/2023- **Parent Night**- - Biographer's Tea 5:00pm-6:00pm
- 12/19/2023 - **Parent Night**- Winter Traditions Around the World 5:00pm-6:00pm
- 01/16/2024- **Parent Night**- Market Night 5:00pm-6:00pm
- 02/13/2024 -**Parent Night**- Science Symposium 5:00pm-6:00pm
- 03/05/2024 - **Parent Night**- Assessment Night 5:00pm-6:00pm
- 04/16/2024 -**Parent Night** - Recycle Fair 5:00pm-6:00pm
- 05/14/2024- **Parent Night** - Design Fair 5:00pm-6:00pm

State Testing

The new Arizona state test is a state administered assessment of the Arizona Academic Standards in the areas of math, reading, writing, and science. All Arizona public schools, including district schools and charter schools, are required by law to administer the state mandated assessment. The test is administered in the spring (April) and the results are reported to the school in late summer.

- All students in grades 3rd through 8th are tested on reading, mathematics and writing.
- All students in grades 5th and 8th are also tested on science.

Meeting the requirements of the Department of Education essential skills is very important in demonstrating that your child has learned and retained the academic content taught throughout the academic school year. Failure to do so may result in retention.

Move on When Reading

Move On When Reading is based on a student's reading proficiency on the statewide assessment. In 2014, the MOWR law was amended to specify that a student may be promoted from 3rd grade if data on the statewide reading assessment is not available by the beginning of the school year. Students promoted due to delayed assessment data which subsequently shows the student should have been retained must be provided intervention strategies and support under the law. Any student promoted to 4th grade who would have been held back in 3rd grade if test results had been available will be entitled to receive intervention strategies and support required under the law.

Tutoring

Tutoring will be available before school, after school, and during workout for students who are below grade level or struggling with certain performance objectives. Teachers have the authority to make tutoring mandatory if a student is receiving a 70% or lower in any academic subject or has multiple missing assignments.

Contacting Teachers

If parents would like to talk with their child's teacher, they should call either before classes begin or after the students are dismissed. Parents may call during class hours and leave a message with the school receptionist. The teacher will return your call within 24 hours. Every teacher will issue out their school email address as well.

- Preschool Ms. Jasimen - jakison@championschools.org
- Preschool Ms. Courtney- cbothell@championschools.org
- Kindergarten Ms. Leal - sleal@championschools.org
- Kindergarten Mrs. Butler- iriley@championschools.org
- 1st Grade Ms. Horace- thorace@championschools.org
- 1st Grade Ms. Santos- isantos@championschools.org
- 2nd Grade Ms. Hulbert- jhulbert@championschools.org
- 2nd Grade Mrs. Pal- spal@championschools.org
- 3rd Grade Ms. Komperda- tkomperda@championschools.org
- 3rd Grade Ms. Beltz- nbeltz@championschools.org
- 4th Grade Mr. Choice - cchoice@championschools.org
- 4th Grade Ms. Brittany- bheebner@championschools.org
- 5th Grade Ms. White - kwhite@championschools.org
- 5th grade Mr. Bermudez- bbermudezsolano@championschools.org
- 6th grade Mr. Bassey- rbassey@championschools.org
- 6th grade Ms. Khalaf- tkhalaf@championschools.org
- 7th/Math Ms. Dean- kdean@championschools.org
- 7th ELA Mrs. Bodden- ebodden@championschools.org
- 8th Math Mr. Blackwell- tblackwell@championschools.org
- 8th ELA Mrs. Gibson- fgibson@championschools.org

Front Office Staff

Principal- Mrs. Ruiz sruiz@championschools.org

Academic Director- Mrs. Madakuni smadakuni@championschools.org

Athletic Director- Coach Jordan jramirez@championschools.org

Office Manager- Ms. Dora dchavez@championschools.org

Office Assistant- Ms. Jessica jhodge-green@championschools.org

Office Assistant- Mrs. Cruz ecruz@championschools.org

Social Worker- Mrs. Lena ymcmillion@championschools.org

Support Staff- Special Education

Resource Teacher- Mr. Abreu rabreu@championschools.org

Resource Para- Ms. Luna aluna@championschools.org

Support Staff- Interventionist

Reading Interventionist- Ms. Alicia agarcia@championschools.org

Intervention Support-

MOWR Support- Ms. Sylvia sgarcia@championschools.org

Intervention Support- Mr. Sapphire ssmith@championschools.org

EL Teacher- Ms. S spizarro@championschools.org

Academic Integrity

Cheating

Any form of deception, including but not limited to, the use of notes, cheat sheets, obtaining answers ahead of time, or sharing information with other students is not tolerated.

Plagiarism

All student work presented for credit shall be the original work of that student. Any material that is quoted or summarized from other sources shall be credited to the original source. Shared projects should represent the work of the entire group.

Any student involved in academic cheating/plagiarism shall be subject to disciplinary action.

Acceptable Use of School Computers & Personal Computers:

The student must:

- Use the electronic information system for educational purposes only.
- Agree not to submit, publish, display, or retrieve/download any inappropriate material, including material that is defamatory, abusive, obscene, profane, sexually oriented, threatening, racially offensive, illegal, or deliberately inaccurate material; nor shall students provide direct links to such materials or encourage the use of controlled substances.
- Agree not to download, archive, distribute, or share any software or digital files (such as movies, music, or text) that would constitute a violation of copyright laws, including any trademark and or license restrictions.
- Agree not to plagiarize any material found using technological resources.
- Agree not to attempt to harm, modify system files or data belonging to other users.

Student use of information systems is acknowledged to be a privilege, not a right. Students must adhere to strict guidelines. Administrators will deem what is appropriate and inappropriate use of information systems. Any action by a student determined to constitute an inappropriate use subjects the student to disciplinary action. Depending on the seriousness of the user's offense, consequences will be administered as stipulated in the Student Handbook. Students will also be subject to all applicable state and federal laws. Students and parents/guardians must understand that their student will have access to the Internet. Through the use of filtering software and supervision, Champion Schools limits access to inappropriate material on the Internet. Personal technology, such as Kindle Fires, iPads, Chromebooks, and other tablets that can be used for research are allowed to be used in classrooms with permission of teachers at necessary times.

Zero Tolerance Cell Phone Policy

Cell Phones are to remain in the off position in the teacher designated area during the **entire school day**. Additionally, cell phones may not be used while on campus. Students are allowed to use the school telephone **only in case of an emergency**. Students are not permitted to make calls from the classroom. Student cell phones must be put away in a teacher designated area with power off, until the end of the school day.

- **1st Offense: Cell Phone will be confiscated and a parent must pick it up in the office.**
 - **Students will be assigned 30 minutes of Campus Community Service.**
- **2nd Offense: Cell Phone will be confiscated and the student will be sent home, if a student cannot be picked up they will have a 1 day out of School Suspension.**
- **3rd offense: Parent and Student will meet with administration to discuss further action.**

Students understand that the cell phone is to remain in the "OFF" position and in the teacher approved designated area for the duration of the school day. Parents understand that if the student uses their cell phone in a way not specified in the policy that he or she may face disciplinary actions and the cell phone will be confiscated.



Welcome Parents and Student Athletes!

We're glad you and your child have decided to be a part of Champion Schools - Athletics. We have a lot of great things planned for this year. It's going to take a lot of hard work and discipline from myself, the coaches, players, and parents, to accomplish our goals for the season. Being a member of a team is a privileged honor, and along with that honor comes great responsibility.

As a Student Athlete of Champion Schools, your child will be held to the highest standard. We expect him/her to always be on their best behavior. We will not tolerate them getting in any type of trouble, especially at school. We reserve the right to dismiss any child from the program if we believe they aren't holding up to the standards we have set forth.

Parents, we hold you to a high standard as well. Therefore, we need your full support in implementing our rules and regulations while your child is away from school.

As Athletic Director, I will hold anyone who is a part of any of our teams to this standard. This includes coaches, staff, parents, and players. Following this code of conduct doesn't guarantee your child success, but it will give them a better opportunity to have success as a Student- Athlete.

Parents and Student- Athletes, we are very strict, but fair. Players must earn and show that they deserve to be a member of the Champion Schools- Athletics programs.

Please read the additional sports pages for all rules and regulations expected for your son/daughter.

Thank you,
Jordan Ramirez

Athletic Director

jramirez@championschools.org

Coaches

Jessica Hodge-Green (Coach Jessica)

jhodge-green@championschools.org

Tevohn Gist (Coach T)

tgist@championschools.org

Athletics

Mandatory Sport Requirement

It is **mandatory** at Champion Schools that every student must participate in a sport during the school year.

Students in Kindergarten -3rd grade are required to participate in **one** sport during the two terms. (Fall or Winter).

Students in 4th -8th Grade are required to participate in **two** sports during the three terms. May be a combination of JV and Varsity sports. (Fall, Winter, Spring)

The Difference between Varsity & Junior Varsity:

Only 5th -8th grade students are allowed to try-out for our Varsity Teams. Varsity is a much more rigorous time schedule and the program is designed for the more advanced athletes. Varsity teams will play in the Canyon Athletic Association (CAA).

Junior Varsity is broken up into grade band groups. (K-1) (2-3) (4-5) (6-8). JV is used to improve student skills and knowledge of sports, preparing them for the varsity teams in the future.

Varsity Team Practices:

All Varsity teams will practice or play games every day during the season (Monday -Thursday). Friday Practices will vary each week after school. Check with the coach.

Due to the heavy practice and game schedule, parents for Varsity Level Student-Athletes will be required to pick their son/daughter up after practice or games at the campus.

There will not be a late Bus after practice or games for varsity teams.

All Varsity teams will practice or play games every day during the season. Some games such as tournaments, invitationals and playoffs will be on Saturdays.

Junior Varsity Team Practices:

All Junior Varsity Student Athletes Practices are between: 3:45 pm – 4:45 pm.

4th -8th grade practice on Tuesday and Thursday.

Kinder-3rd practice on Monday and Wednesday.

There will be a late bus for any JV Student-Athletes at the end of practice to designated school stops or the Boys & Girls club. Students who get picked up by parents must be picked up promptly at 4:50 pm.

All Junior Varsity Games are played on Saturday Mornings.

Student-Athlete Code of Conduct:

- Must maintain a “C”/ 2.5 GPA, at the minimum, to participate on a team.
- Must have all homework done and turned in on time.
- Must display good citizenship and behavior at school.
- Must be able to give 100% commitment to the team and school.
- Must be able to attend scheduled practices and games.
- Must bring all required equipment daily.
- Must have a positive attitude.
- Must have a willingness to learn.
- Must be a team player.
- Must be a competitor.
- Must love to have FUN!!!

Parents

- Must attend mandatory meetings.
- Must inform coaches about issues ahead of time. (Absences, etc.)
- Please support the coaching staff’s decisions.
- Must be able to give 100% commitment to the team & school.
- Must be willing to uphold all team and school rules.

Coaches

- Coaches must conduct themselves in a professional manner at all times.
- Must be a leader on and off the playing field.
- Must make sure your team is prepared for practices/games.
- Must inform your players and parents about changes to schedules.
- Must be able to give 100% commitment to the team & school.

Varsity/Junior Varsity Uniform Rules:

1. We will provide the team uniforms for games, which may include jerseys, shorts, T –shirts, socks, etc depending on the sports season. **Players must have their whole uniform set to play in the game. If any player does not have their whole uniform set, they will not play or travel. The uniform is only to be worn on game days.**

Parents, you are responsible for washing the uniforms. Please be careful, and remember Varsity teams have multiple games a week. JV will have games once a week.

2. If a varsity athlete loses any part of their uniform they won’t play and can be dismissed from the team.

3. At the end of the sport season, the Varsity players must return their uniform set. If not returned a hold will be put on the students account. Junior Varsity players may keep their uniform at the end of the season

Fundraising:

The Athletic Department has planned some amazing activities for the Student-Athlete's. However, it's going to take a team effort to help us raise the money for these events. We plan to have school wide fundraisers, bake sales, concession stands, etc. throughout the year. Any other suggestions are more than welcome. The money raised will take care of the team expenses like field trips, parties, uniforms, etc. **Attendance and participation at these events will be mandatory for all athletes and teams. *Varsity players are required to fundraise a minimum amount of \$150.00.***

Student-Athlete Attendance

School attendance is expected of all student-athletes on the day of the game. Parents should communicate in advance with the Coach and Administration on special circumstance absences. Absences on the day of the game may result in students being ineligible for the day's athletic event.

Sports Offered 2023-2024 School Year

Varsity Season 1 Sports: August- October

Girls Volleyball (5th -8th Grade)

JV Fall Season: September-October

All Sports Co-ed

JV Volleyball (4th -5th Grade) (6th -8th Grade)

JV Flag Football (2nd-3rd Grade) (4th-5th Grade) (6th-8th Grade)

JV Soccer (K-1st) (2nd-3rd) (4th-5th Grade) (6th-8th Grade)

JV Cheer (K-3rd) (4th-8th Grade)

Varsity Season 2 Sports: October- December

Boys 7on7 Football (5th-8th Grade)

Varsity Season 3 Sports: December-February

Boys Tackle Football (6th -8th Grade)

Girls Basketball (5th -8th Grade)

JV Winter Season: February-March

All Sports Co-ed

JV Basketball (2nd-3rd Grade) (4th-5th Grade) (6th-8th Grade)

JV Kickball (K-3rd Grade) (4th -8th Grade)

JV Cheer (K-3rd) (4th-8th Grade)

Varsity Season 4 Sports: March-May

Varsity Boys Basketball (5th -8th Grade)

Varsity Track Co-Ed (5th -8th Grade)

Uniform Policy

To promote an attitude of good grooming, healthful living, and a positive learning environment, the following personal appearance standards have been established:

1. Student Uniform Policy

Champion Schools believes it is beneficial to create a uniform policy that will assist in creating a successful learning environment at Champion Schools.

2. Uniform Tops

- All students must wear a school APPROVED shirt that can be purchased on the Champion Schools website.
- The only APPROVED shirt colors are White, Red, Yellow, Grey, Blue, and Black with the Official Champion logo.
- Kinder-3rd grade students will wear the Official Champion Schools T-Shirts or Collared shirts.
- 4th -8th grade students will wear the Official Champion Schools Collared shirts.
- All students must tuck in their uniform shirts at all times. All students are not allowed to tie their shirts.

3. Uniform Bottoms

- The only approved colors for uniform bottoms are Navy Blue, Khaki, and Black. (No Jeans are allowed)
- Uniform joggers are ok for wearing, but must be in the approved colors of Navy Blue, Khaki, and Black. And must not have any designs, excessive pockets, or holes. (No Sweats)
- Belts are optional as long as the shorts and pants fit the student correctly.

Female additional attire

- Skirts, Skorts, Capri's are optional, The only approved colors are Navy Blue, Khaki, and Black.
- A-line jumpers are acceptable in uniform colors as long as they are worn with shorts underneath and the Official Champion Schools uniform top underneath.
- Shorts and skirts may not be more than 4" above the knee.
- Leggings are allowed with additional attire, such as uniform shorts and uniform skirts, but must be worn underneath and have no designs or holes. Colors that are approved are Navy Blue, Khaki, and Black.

4. Dress Code

All clothes need to be:

- Clean and neat.
- The appropriate size (not too tight or too big).
- Not to be torn, tattered or written on.

Jackets/ Coats/ Sweaters/ Sweatshirts:

- Must be school appropriate designs that are not vulgar, violent, obscene, or gang related.

Jewelry/ Piercings:

- Need to be kept to a minimum.
- Include only appropriate neckwear, bracelets, belts, and sweatbands.
- No excessive number of wristbands, bracelets, or anklets.
- All jewelry is worn at your risk. Champion Schools is not responsible for any damaged, stolen, or lost jewelry.

Footwear:

- Closed toe shoes are required at all times. Students participate in workout everyday and will need to have the proper footwear to be able to perform like a Champion.
- Shoes with open backs (example: crocs) are not allowed due to safety concerns.
- Slides, Sandals, Shoes with Wheels, and High-Heels are not allowed due to safety concerns.
- On “Dress Up Days” and “Spirit Week”, students must still wear closed toe shoes due to safety concerns.

Headwear:

- Only worn outside the building(s).
- Must be school appropriate designs that are not vulgar, violent, obscene, or gang related.
- “Do-rags” or Bandanas will not be allowed.

Special Dress Day**Dress Up Day**

We will have **designated** school fundraisers throughout the year, where students can pay \$1 to dress up. When participating in the fundraiser, students must still wear appropriate clothing to school. In the event a student does not have their dollar but dressed up, they will be given a uniform referral and sent to the office.

Students must still wear closed toe shoes on “Dress Up” days due to safety concerns.

- Shoes with open backs (example: crocs) are not allowed due to safety concerns.
- Slides, Sandals, Shoes with Wheels, and High-Heels are not allowed due to safety concerns.

Spirit Week

We will have school spirit weeks every term. Students can dress according to the spirit week themes or wear school uniform during these weeks. Students must still wear closed toe shoes during “Spirit Week” due to safety concerns.

Field Trips

Students will have an assigned uniform shirt color by the teacher or school to wear on field trips.

Backpack Policy

We believe that creating a safe, comfortable, and orderly learning environment is our number one priority for students and teachers. Students will be allowed to ONLY bring a clear/mesh standardized backpacks. Large backpacks/gym bags are not allowed unless the student is on a varsity team. We expect that students only carry materials to class that are needed in their required backpack. If applicable, varsity players must check their gym bags in the gym every morning.

UNIFORM POLICY VIOLATIONS

All uniform policy violations will result in consequences associated with Champion Schools Student Code of Conduct.

All students that violate the School Uniform Code will receive a consequence including, Uniform Referral to the office, call home to parents, and possibly be suspended from school.

Students who violate the school uniform code will not be allowed in class until they're in compliance with the school's uniform code.

Parents will be called and required to bring proper school attire for their student(s).

A school suspension will result after three uniform referrals have been given.

Champion School's Disciplinary Code

The student discipline code will be reviewed each year and modified as necessary to maintain a fair, effective, and consistent system of rules for student conduct throughout the district.

At times, consequences not set forth in the code may be developed if the proposed alternatives are viewed by the school official and parent as useful and appropriate.

Students referred for discipline are guaranteed the following due process rights:

- The right to be informed of accusations against them
- The opportunity to admit or deny accusations
- The right to hear evidence on which accusations are based
- An opportunity to present an alternative factual position
- The right to appeal a disciplinary decision

Dealing with student behavior is part of our job. Champion Schools believes that all students can exhibit appropriate school behaviors. Our job is to not only tell them what those behaviors are, but to teach them what positive behavior looks like. Students will learn these expectations at different times based on their developmental level and their experiences outside of school. Students should expect consequences as part of learning what is right and wrong. We must work together with families to model and teach appropriate behavior. After a teacher observes problem behavior in a student, he/she will conference with the student. If the problem behavior persists, a series of classroom based verbal or nonverbal interventions are implemented. After a number of interventions are implemented and fail, the student will earn community service. Community service may vary from cleaning to doing extra workouts before school, lunch-time, and after school. Community service is used to present an opportunity for children to reflect on their behavior, hold them accountable, and problem solve so that we can eliminate these behaviors from occurring in the future. If further problem behaviors are observed, the student will then earn additional discipline action before or after school from 6:00am- 7:00am or 3:30pm-4:30pm. If these strategies are ineffective and not changing behavior, alternative strategies such as suspension or expulsion will be used. When dealing with discipline, parents and students must remember...*Each Day is a New Day!*

Champion Schools Disciplinary Steps

Grades K-8 Grade students

Step 1: Students will receive a warning and be redirected to fix their behavior/action.

Step 2: Students who receive a 2nd warning or 2nd redirection will lose one of the following: recess, lunch break, or will do Community Service with their teacher that same day. Per the Teacher's Choice (Parent will be contacted by teacher)

Step 3: Students who receive a 3rd redirect will have their parents be notified either by a phone call, email, or text. Additional consequences could result in Community Service or being sent to another learning environment (Max 30 minutes).

Step 4: Students who receive a 4th redirect will automatically receive a referral to the office and in addition a consequence of a call to parents, Community Service, or Suspension.

If a student refuses to follow directions or is unwilling to cooperate with the staff member on any of the Steps 1 through 3, that student will be sent straight to Step 4.

School Referrals

If your student receives a referral, they will be sent home with a copy of the referral. This needs to be signed and returned the next school day, or the student's consequence will continue until it is returned signed by a parent.

All referrals are kept on file and will accumulate to school suspension.

If a student receives 3 referrals without being suspended, they will be issued a 1 day suspension.

The 4th referral will result in a 2 day suspension.

The 5th referral will result in a 3 day suspension.

The 6th referral student must appear in front of the discipline committee for an expulsion hearing.

Suspensions

Students placed on suspension may not be at any school-sponsored event during the suspension. A suspension period would encompass the hours before, during, and after school. Students in violation of this policy will have additional days added to the suspension.

Discipline Regulations

Students, who consistently show an indifference to school policy, which are unable or unwilling to comply with school policies, or those who exhibit attendance violations or other behavior patterns that are disruptive to the educational process and/or adversely affect the welfare or rights of other students, will be considered in violation of the student conduct code.

- The student's total disciplinary and/or attendance record may be used when imposing disciplinary action for violation of this regulation.

Definition of Offenses

This list is not inclusive of all punishable infractions. A student committing an act of misconduct not listed will, nevertheless, be subject to the discretionary authority of the school administration.

Disciplinary actions of any type and of any magnitude will be aligned to the steps according to the discipline pyramid used school wide.

ALCOHOL VIOLATION Using, under the influence of, in possession of or intent to be in possession of alcoholic beverages or any substance being represented as alcohol. Giving, selling, offering, providing, or intending to provide alcoholic beverages or any substance being represented as alcohol.

ARSON (Structure/Property) Intentional burning of property belonging to the school, school personnel or another person on campus.

ASSAULT Intentionally, knowingly or recklessly causing any physical injury to another person; placing another person in reasonable apprehension of imminent physical injury; or touching another person with the intent to injure, insult or provoke such person.

BOMB THREAT Threatening to cause harm using a bomb, dynamite, explosive or arson-causing device.

BULLYING Repeated acts, over time, that involve a real or perceived imbalance of power. Bullying can be physical in form (e.g., pushing, hitting, kicking spitting, stealing); verbal (e.g., making threats, taunting, teasing, name-calling); or psychological (e.g., social exclusion, spreading rumors, manipulating social relationships).

BUS MISCONDUCT Not following district bus rules and regulations.

CHEATING OR PLAGIARISM Taking someone else's work for one's own, practicing fraud or deception with relation to school work or responsibilities or using electronic devices to inappropriately retrieve or disseminate classroom information.

COMPUTER, TELECOMMUNICATION or NETWORK INFRACTION Inappropriate use of computers, telecommunications and network resources.

COMBUSTIBLES Possessing a substance or object that is readily capable of causing bodily harm or property damage (e.g., matches, lighters, firecrackers, snap caps, poppers, stink/smoke bombs, and lighter fluid).

DANGEROUS ITEM (e.g., airsoft/bb gun, knife with blade less than 2.5 inches, laser pointer, razor blade/box cutter, etc.) Bringing/possessing on school campus any dangerous item including on the person or in a backpack. Using or threatening to use any dangerous item to inflict harm on another person.

DEFIANCE OF AUTHORITY Refusing to comply with a reasonable request of school officials, including refusal to follow directions, talking back or showing disrespect.

DISORDERLY CONDUCT Use of profanity, obscene behavior, unsafe behavior or any conduct, which is in any way disruptive to the educational process of the school.

DRESS CODE VIOLATION Wearing clothing/apparel that does not fit within the dress code guidelines stated by school or district policy.

DRUG VIOLATION The unlawful use, possession or intent to possess, any controlled drug or narcotic substance, or substances represented as such, or equipment used for preparing or taking drugs or narcotics. Includes being under the influence of drugs or a substance that causes impairment. Includes the inappropriate possession/use of over-the-counter medications and any substance that causes impairment. Giving, selling, offering, providing, or intent to provide any controlled drug or narcotic substance, or substances represented as such, or equipment used for preparing or taking drugs or narcotics. Includes providing/selling of over-the-counter medications and substances that cause impairment. This category does not include tobacco or alcohol.

ENDANGERMENT Recklessly endangering another person with a substantial risk of physical injury or imminent death.

EXTORTION Knowingly obtaining or seeking to obtain property or services by means of a threat to inflict harm in return for protection.

FIGHTING Mutual participation in an incident involving physical violence, where there is no major injury.

FIREARM The possession, use, or threat to use, any loaded or unloaded handgun, pistol, revolver, rifle, shotgun or other weapon that will expel, is designed to expel or may readily be converted to expel a projectile by the action of an explosive.

FIRE ALARM MISUSE Intentionally ringing fire alarm when there is no fire.

FORGERY Writing and/or using the signature or initials of another person, to include electronic transmittal. Impersonating another person on the telephone or electronically with regard to attendance or other school related matters also falls within this category.

GAMBLING Participating in games of chance for the purpose of exchanging money or something of value.

GANG CLOTHING, SYMBOLS, PARAPHERNALIA The wearing of hats, bandanas, tattoos and/or other clothing or symbols or possession of paraphernalia that is associated with gangs or gang-like activity.

HARASSMENT/INTENDED HARASSMENT (Non-Sexual) Anonymously or knowingly communicates or causes a communication with another person by verbal, electronic, mechanical, telegraphic, telephonic or written means in a manner that harasses. This includes, but is not limited to, physical appearance, racial, religious, ethnicity, or handicapping conditions. Continues to follow/stalk another person in or about school for no legitimate purpose after being asked to desist.

HARASSMENT (Sexual) Sexual harassment is unwelcome conduct of a sexual nature that can include unwelcome sexual advances, remarks and statements regarding sexual orientation, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature.

HARASSMENT (Sexual with Contact) Sexual harassment that includes unwanted physical contact of non-sexual body parts.

HARMFUL SUBSTANCE Knowingly adding a harmful or foreign substance to food, drink or medicine.

HAZING Any intentional, knowing or reckless act committed by a student(s), against another student(s), which contributes to or causes a substantial risk of potential physical injury, mental harm or degradation in connection with an initiation, affiliation or maintenance of membership in any organization.

HORSEPLAY/ROUGHHOUSING Non-serious but inappropriate physical contact (e.g., hitting, poking, pulling, pushing) including boisterous play or behavior.

INCITING Use of language or gestures that may incite another person or other people to fight or engage in other acts of inappropriate behavior.

LEAVING SCHOOL GROUNDS WITHOUT PERMISSION Leaving school grounds or being in an “out-of-bounds” area during regular school hours without permission of school officials.

PHYSICAL AGGRESSION Tussles, minor confrontations, pushing, shoving or other physical provocation.

PUBLIC DISPLAY OF AFFECTION Holding hands, kissing, sexual touching, or other displays of affection in violation of school policy.

THEFT Taking or attempting to take money or property belonging to another person or the school.

THREATS OR INTIMIDATION Indicating, by word or conduct, the intent to cause physical injury or serious damage to a person or their property.

TOBACCO/NICOTINE DELIVERY DEVICES VIOLATION Use, possession, or intent to possess, tobacco products of any kind. This includes electronic cigarettes and other similar devices.

VANDALISM Willful destruction or defacement of personal or school property.

WEAPONS POSSESSION (e.g. billy club, brass knuckles, knife w/blade length at least 2.5 inches).
Bringing/possessing on school campus any weapon, including on the person in a backpack, or anywhere else.
Using or threatening to use any weapon to inflict harm on another person.

Drug Policy

It shall be the responsibility of all school employees to report all reasonably suspected instances of the non-medical use of drugs to the principal or her designee. Possession, Use or Sale of Drugs On or Near School Grounds (Drug-Free Zone): It is unlawful for a person to intentionally be present with one or more persons within 300 feet of a school or its accompany grounds, or to be present on any public property within 1000 feet of a school or its accompanying grounds, or a school bus stop to possess, use, or sell marijuana, a dangerous drug, or a narcotic drug. It is unlawful for a person to intentionally be present on a school bus to possess, use or sell marijuana, a dangerous drug, or a narcotic drug. All property surrounding Champion Schools has been designated as drug, alcohol and tobacco free zones. We will seek strong penalties against anyone who possesses, uses or sells drugs or drug paraphernalia and alcohol on or near our campus.

Distribution or Selling of Drugs

The sale or distribution of alcohol, non-prescribed/prescribed drugs or inhalants on or within 300 feet of school property or school sponsored events by students is prohibited. Whenever the principal is reasonably certain that a student is involved in the distribution or selling of non-prescribed/prescribed drugs or alcohol, law enforcement authorities and parent(s) or legal guardian(s) shall be contacted. If it has been determined that a student is involved in the distribution of alcohol or non-prescribed/prescribed drugs, he/she shall be disciplined as follows:

1st Offense: Suspension up to 9 school days. Conference with parents. Police will be notified. Possible long-term suspension/expulsion.

Drugs, Alcohol and Inhalants

Regulation: The possession, use, or being under the influence of non-prescribed/prescribed drugs or alcohol on or near school property or school sponsored events by students is prohibited.

1st Offense: Suspension up to 9 school days/expulsion. Police will be notified and charges may be pressed.

Forbidden Items at School

The following items have no place at school:

1st Offense: Suspension up to 9 school days/expulsion. Police will be notified and charges may be pressed.

- Knives
- Weapons or replicas of weapons of any kind
- Lighters
- Matches
- Cigarettes
- Tobacco products of any kind
- Drugs
- Alcohol
- Pornography

Harassment/Bullying/Racial-Ethnic Insults/Intimidation

The Champion Schools environment must be free from racial/ethnic verbal insults and/or intimidation. Harassment of any type, whether it is gender based, racial, sexual, or in the form of hazing will not be tolerated. Intimidating and/or bullying others on school grounds, school property, school sponsored events, or activities will never be tolerated.

A student being bullied is when he or she is exposed, repeatedly and over time, to negative actions on the part of one or more students. It involves a real or perceived imbalance of power with the more powerful child or group attacking those who are less powerful. Bullying can be physical in form (e.g. pushing, hitting, kicking, spitting, stealing); verbal (e.g. making threats, taunting, malicious teasing, name calling); or psychological (e.g. social exclusion, extortion, intimidation, spreading rumors, manipulating social relationships).

Students are encouraged to immediately report these types of incidents to a school official. It is required that the school official follow procedures to investigate a student bullying claim and resolve the incident with appropriate sanctions. Such behavior disrupts the education process and climate of the school and must be reported to the school administration immediately.

Any parent who suspects their child is a victim of bullying or harassment shall notify school officials and make a report. Forms to report these incidents are located in the school office.



School Bus Transportation Rules



Children in third grade and under **MUST** be accompanied by a parent or adult to the Bus Stop to pick up their student at drop offs or students will be taken back to the school.

BUS RULES

- All school rules apply on the bus.
- All rules apply for students riding to field trips as well.
- No standing on the bus until the driver gives ok.
- No switching seats.
- Assigned seats only as needed.
- No loud talking – this includes yelling.
- No eating – this includes gum chewing.
- No drinks with the exception of water.
- No horse playing.
- No fighting.
- Proper sitting position only (example: bottoms on seat, knees forward, and feet flat on floor).
- No pushing or shoving while entering or exiting the bus.
- Person in front exits the bus first.
- No throwing of objects.
- Do not distract the driver, unless there is an emergency.
- No littering.
- No loitering - students must not be around the bus unattended or without supervision.
- Stand in designated areas until released to enter the bus.

5 Steps of Disciplinary action the bus driver takes:

With any offense students will be required to write sentences. Parents must sign the sentences before the student is allowed back on the bus.

- *First offense - A Referral sent home.*
- *Second offense - Contact parent*
- *Third offense - One day suspension from the bus.*
- *Fourth offense - Two day suspension.*
- *Fifth offense - Suspension for the remainder of the school year off the bus.*

Special Instructional Programs

Individuals with Disabilities Education Act –IDEA

Champion Schools will ensure that all children who have suspected disabilities are identified, located, and evaluated. The process of identifying, locating, and evaluating students with disabilities is important to the provision of educational opportunities for all students.

Children, aged birth through three years, and suspected of having a disability will be referred to the Arizona Early Intervention Program for evaluation and if appropriate, services.

Once school age, this process is guided by a variety of laws and regulations regarding identification, evaluation, development of program, placement, and the provision of services enacted at both the state and federal levels.

Section 504 of the Rehabilitation Act of 1973

Students may be eligible for services under the provisions of Section 504 even though they do not require services pursuant to the Individuals with Disabilities in Education Act (IDEA).

It is the responsibility of Champion Schools to identify and evaluate students who may need special services or programs in order that such students may receive the required free appropriate education. A student who may need special services or programs under Section 504 of the Rehabilitation Act of 1973 is one who:

- Has a physical or mental impairment that substantially limits one or more major life activities, including learning; or
- Has a record of such impairment; or
- Is regarded as having such an impairment

Arizona Revised Statutes (Laws) Related to Public Schools

Alcohol and Drug Violations and Arizona Drug Law (A.R.S. 15-507)

Alcohol or drug violations on or within 300 feet of school property, at school events, or at any time the student is subject to Champion School's "good neighbor" policy will result in disciplinary action by school officials, notification of parents, and possible involvement of police. The following provisions of Arizona's Drug Law are offered as a warning. Arizona judges have no discretion to impose less than mandatory prison sentences and fines.

Medical Drugs (A.R.S. 32-1901, 15-345)

Students who need to have access to medical drugs in school must leave them with the school nursing personnel, along with parental permission, and the written direction of a physician concerning their use. Students who are in the possession of medically approved drugs, but have not followed the directions prescribed above, shall be warned for the first offense. All succeeding offenses he/she should be disciplined according to normal school disciplinary policies. Students who distribute such drugs to others will be considered under the policy as distributing drugs for non-medical purposes.

Smoking and Use of Tobacco Products (A.R.S. 36-798-03)

Prohibits the possession of tobacco products on all school grounds, buildings, parking lots, playing fields, buses and at off-campus school sponsored events. This law applies to all students, staff and visitors. Violations of this law are a "petty" criminal offense, punishable by a fine of up to \$300. Smoking or possession of tobacco products is not permitted on or within 300 feet of school property (school grounds, inside school buildings, in school parking lots or playing fields, in school vehicles) or at off-campus school sponsored events.

Discipline for violation of this use shall include the following:

1. Parents will be notified.
2. Students may be disciplined on campus.
3. Students may be suspended for not more than nine days and/or in lieu of a suspension, the student may participate in a tobacco education diversion program.
4. The student may be referred to the police and prosecuted for a petty offense, with a fine up to \$300.
5. Cumulative violations could result in a formal hearing and recommendation for suspension.

Suspected Child Abuse Notification (A.R.S. 13-3620)

School personnel will comply with laws regarding child abuse and reporting to the department of Child Protective Services.

Teacher's Authority to Remove a Student from Class (A.R.S. 15-841)

Gives teachers the right to remove disruptive students from their classrooms. A teacher may remove a student from his/her class by documenting abusive , threatening, disruptive, or unruly behavior. The referring teacher must submit supporting documentation within 24 hours of removal. Upon receipt of the teacher's recommendation to remove the student from class, the principal shall remove the student unless he/she can produce evidence that the basis for recommendation was arbitrary or discriminatory and/or procedurally incorrect. Upon removal, the following steps will be completed by the principal:

1. Arrange for placement of the student in another class or an alternative setting.
2. Contact the parents to inform them of their child's removal from class and an explanation of procedures.
3. Arrange for appropriate continuation of the student's instructional program by securing individual lesson plans, learning objectives, and activities from the referring teacher.
4. Arrange for a meeting of the school placement review committee to be conducted within three days of removal.

Family Educational Rights and Privacy Act (FERPA)

The No Child Left Behind Act of 2001 amended the Protection of Pupil Rights Amendment (PPRA) to require that the Department of Education notify each state educational agency and each local educational agency of their obligations under PPRA and under the Family Educational Rights and Privacy Act (FERPA) annually. The general requirements placed on each local educational agency by law are required to notify parents and students of their rights.

Notification of Rights under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

1. The right to inspect and review the student’s education records within 45 days of the school receives a request for access. Parents or eligible students should submit to the school administration a written request that identifies the records they wish to inspect. The administration will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

1. The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.

Parents or eligible students who wish to ask the school to amend a record should write to the school administration clearly identifying the part of the record they want to change, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

1. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

Upon request, the school discloses education records without parent consent to officials of another school district in which a student seeks or intends to enroll.

2. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Champion Schools to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920

Protection of Pupil Rights Amendment (PPRA)

Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

The Protection of Pupil Rights Amendment (PPRA) (20 U.S.C. § 1232h; 34 CFR Part 98) applies to programs that receive funding from the U.S. Department of Education (ED). PPRA is intended to protect the rights of parents and students in two ways:

- It seeks to ensure that schools and contractors make instructional materials available for inspection by parents if those materials will be used in connection with an ED-funded survey, analysis, or evaluation in which their children participate; and
- It seeks to ensure that schools and contractors obtain written parental consent before minor students are required to participate in any ED-funded survey, analysis, or evaluation that reveals information concerning:
 1. Political affiliations;
 2. Mental and psychological problems potentially embarrassing to the student and his/her family;
 3. Sex behavior and attitudes;
 4. Illegal, anti-social, self-incriminating and demeaning behavior;
 5. Critical appraisals of other individuals with whom respondents have close family relationships;
 6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers; or
 7. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Non-Discrimination Statement

Champion Schools does not practice discrimination on the basis of race, color, national origin, sex, handicap, or age. The policy is in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Education Amendments of 1972 (pertaining to sex-equality), Section 504 of the Rehabilitation Act of 1973 and the ADA-Americans with Disabilities Act (pertaining to the handicap), Age Discrimination Act of 1975 (pertaining to age), and covers admission and access to, and treatment and employment in, the District's programs and activities, including vocational education.

Homeless Children and Youth Education Policies and Procedures

McKinney Vento ACT

Introduction

The McKinney-Vento Act requires all state and local educational agencies to develop, review and revise their policies to remove barriers to the enrollment and retention in schools of children and youth experiencing homelessness⁽¹⁾. A Local Educational Agency (LEA) policy is designed to help schools comply with this mandate.

Champion Schools, serving as a Local Educational Agency (LEA), has adopted policies and procedures to meet the requirements of the reauthorized McKinney-Vento Act and Elementary and Secondary Education Act (ESEA), and U.S. Department of Education regulations and guidance. It has taken such “broad and specific” content and adapted to accommodate the needs in order to serve as an LEA. Champion Schools has taken such policies and procedures referenced and adapted or abbreviated to develop its own policies and procedures.

Champion Schools Community

The Champion Schools community will be involved in adhering to its established policies and procedures. These Include:

- Immediate enrollment of Homeless students, regardless of missing documentation.
- Transportation is provided to & from the “school of origin.”
- Homeless children and youths are not stigmatized or segregated on the basis of their status as Homeless.

In addition, any revisions to the adapted policies and procedures are subject to be revised by such community. The “community” will/could include:

- School Principal
- Title I Coordinator
- Parent/ Homeless Liaison

The Community will be involved to ensure:

- communication, support, and adherence to the requirements of the McKinney-Vento Act from which the Champion Schools’ policies and procedures have been so enacted
- sharing of positive results with school and parents and how the Champion Schools’ policies and procedures affect a child, students, parents, and our school
- following of the McKinney-Vento Act requirements.

Champion Schools' Policies and Procedures

Champion Schools' policies and procedures are to ensure that all children and youth receive a free appropriate public education and are given meaningful opportunities to succeed in our school. Children and youth will be seen as individuals therefore will not be referred to as homeless; it will instead use the term 'children and youth in transition.'"

Under federal law and under Champion Schools enacted policies and procedures children and youth will be:

- given access to appropriate education at Champion Schools
- given full opportunity to meet state and local academic achievement standards
- included in state- and school-wide assessments and accountability systems
- free from discrimination, segregation, and harassment.

Descriptive information is provided in the following pages of the Champion Schools' policies and procedures

Policies and Procedures Distribution

Champion Schools will distribute their policies and procedures by:

- providing to all students upon enrollment
- posting at the school so it is visible
- posting at other places where children, youth, and families in transition receive services

Champion Schools will implement these policies and procedures so as to ensure children and youth in transition are provided appropriate public education benefits.

Definitions

Children and youth in transition means children and youth who are otherwise legally entitled to or eligible for a free public education, including preschool, and lack a fixed, regular, and adequate nighttime residence, including:

- Children and youth who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, campgrounds or trailer parks due to lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals.
- Children and youths who have a primary nighttime residence that is a private or public place not designed for or ordinarily used as a regular sleeping accommodation for human beings.
- Children and youth who are living in a car, park, public space, abandoned building, substandard housing, bus or train station, or similar setting and migratory children and youth who are living in a situation described above.

A child or youth shall be considered to be in transition for as long as he or she is in a living situation described above.

Unaccompanied youth means a youth not in the physical custody of a parent or guardian, who is in transition as defined above. The more general term *youth* also includes unaccompanied youth.

Enroll and *enrollment* means attending school and participating fully in school activities.

Immediate means without delay.

Parent means a person having legal or physical custody of a child or youth.

School of origin means the school the child or youth attended when permanently housed, or the school in which the child or youth was last enrolled.

Liaison is the staff person designated by our LEA and each LEA in the state as the person responsible for carrying out the duties assigned to the liaison by the McKinney-Vento Act.

Identification

In collaboration with school personnel, community organizations, the Champion Schools' Parent/Homeless Liaison will identify children and youth in transition in the school.

The Liaison will train school personnel on possible indicators of homelessness, sensitivity in identifying families and youth as in transition, and procedures for forwarding information indicating homelessness to the Liaison.

The Liaison will also instruct school registrars and secretaries to inquire about possible homelessness upon the enrollment and withdrawal of every student, and to forward information indicating homelessness to the Liaison.

The Liaison will keep data on the number of children and youth in transition in the district, where they are living, their academic achievement (including performance on state- and district-wide assessments), and the reasons for any enrollment delays, interruptions in their education or school transfers.

Section II

School Selection

Each child and youth in transition has the right to remain at his or her school of origin, or to attend any school that housed students who live in the attendance area in which the child or youth is actually living are eligible to attend.

Once Champion Schools is selected as a school of choice, children and youth in transition shall remain at the school to the extent feasible, unless that is against the parent's or youth's wishes. Students may remain at Champion Schools the entire time they are in transition, and until the end of any academic year in which they become permanently housed. The same applies if a child or youth loses his or her housing between academic years.

Feasibility shall be a child-centered determination, based on the needs and interests of the particular student and the parent's or youth's wishes. Potential feasibility considerations include:

- safety of the student
- continuity of instruction
- likely area of family's or youth's future housing
- time remaining in the academic year
- anticipated length of stay in temporary living situation
- school placement of siblings and whether the student has special needs that would render the commute harmful.

Enrollment

Champion Schools will not deny or delay enrollment to any document normally required for enrollment, including:

- Proof of residency
- Transcripts/school records (Champion Schools must contact the student's previous school to obtain school records. Initial placement of students whose records are not immediately available can be made based on the student's age and information gathered from the student, parent and previous schools or teachers.)
- Immunizations or immunization/health/medical/physical records (If necessary, the school must refer students to the Liaison to assist with obtaining immunizations and/or immunization and other medical records. Health records may often be obtained from previous schools or state registries, and school- or community-based clinics can initiate immunizations when needed.);
- Proof of guardianship
- Birth certificate
- Any other document requirements
- Unpaid school fees
- Lack of uniforms or clothing that conforms to dress codes
- Any factor related to the student's living situation.

Unaccompanied youth must also be immediately enrolled in school. They may either enroll themselves or be enrolled by a parent, non-parent caretaker, older sibling or liaison.

Transportation

At a parent's request and if deemed in the child's best interest, Champion Schools shall provide transportation to and from the school of origin for a child or youth in transition. Transportation shall be provided for the entire time the child or youth has a right to attend that school, as defined above, including during the pendency of disputes. The Liaison shall request transportation to and from the school of origin for unaccompanied youth. The length of the commute will only be considered in determining the feasibility of placement in Champion Schools. Parents and unaccompanied youth must be informed of this right to transportation before they elect to attend Champion Schools.

Requests shall be processed and transportation arranged without delay. If the student in transition is attending Champion, then the school shall arrange transportation.

Services

Children and youth in transition shall be provided services comparable to services offered to other students at Champion Schools, including:

- transportation (as described above)
- Title I (as described below)
- educational services for which the student meets eligibility criteria, including special education and related services and programs for English language learners
- school nutrition programs
- before school programs
- after school program at Boys and Girls Club

Champion Schools recognizes that children and youth in transition suffer from disabilities at a disproportionate rate, yet frequently are not evaluated or provided appropriate special education and related services. To address this problem, evaluations of children and youth in transition suspected of having a disability shall be given priority and coordinated with students' prior school as necessary, to ensure timely completion of a full evaluation. When necessary, Champion Schools shall expeditiously designate an advocate for unaccompanied youth suspected of having a disability. If a student has an Individualized Education Program (IEP), Champion Schools shall immediately implement it. Any necessary IEP meetings or re-evaluations shall then be conducted expeditiously. If complete records are not available, the Champion Schools IEP team must use good judgment in choosing the best course of action, balancing procedural requirements and the provision of services. In all cases, the goal will be to avoid any disruption in appropriate services.

When applying Champion Schools' policies and procedures regarding tardiness or absences, any tardiness or absence related to a child's or youth's living situation shall be excused. Champion will follow state procedures to ensure that youth in transition and youth who are out of school are identified and accorded equal access to appropriate secondary education and support services. Champion personnel shall refer children and youth in transition to appropriate health care services, including dental and mental health services. The Liaison will assist the school in making such referrals, as necessary.

Champion Schools' personnel will also inform parents of all educational and related opportunities available to their children and provide parents with meaningful opportunities to participate in their children's education. All parent information required by any provision of this policy will be provided in a form, manner and language understandable to each parent.

Section III

Disputes

If a dispute arises over any issue covered in these policies and procedures, the child or youth in transition shall be immediately admitted to Champion Schools in which enrollment is sought, pending final resolution of the dispute. The student shall also have the rights of a student in transition to all appropriate educational services, transportation, free meals and Title I services while the dispute is pending.

If such a dispute arises, Champion Schools shall provide the parent or unaccompanied youth with a written explanation of its decision and the right to appeal and shall immediately refer the parent or youth to the Liaison. The Liaison shall ensure the student is enrolled in the school of his or her choice and receiving other services to which he or she is entitled and shall resolve the dispute as expeditiously as possible. The parent or unaccompanied youth shall be given every opportunity to participate meaningfully in the resolution of the dispute. The Liaison shall keep records of all disputes in order to determine whether particular issues or schools are repeatedly delaying or denying the enrollment of children and youth in transition.

The parent or unaccompanied youth may appeal the Liaison's decision as provided in the state's dispute resolution process.

Free meals

On the day a child or youth in transition enrolls in Champion Schools, the student's name will be submitted for immediate processing and enrollment in the school lunch program.

Title I

Champion Schools shall reserve such funds as are necessary to provide Title I services to children and youth in transition. Reserved funds will be used to provide educationally related support services to children and youth in transition and to remove barriers that prevent regular attendance.

The Champion Schools' Title I plan will be coordinated with the McKinney-Vento services, through a collaboration between the Title I Coordinator and the Liaison. Children and youth in transition shall be assessed, reported on and included in accountability systems, as required by federal law and U.S. Department of Education regulations and guidance.

Training

The Liaison will conduct training and sensitivity/awareness for the school staff at least once each year. The training will be designed to increase staff awareness of homelessness, facilitate immediate enrollment, ensure compliance with this policy, and increase sensitivity to children and youth in transition.

References:

Sample Local Educational Agency Policy to Implement the McKinney-Vento Act

Champion Schools- Español

Los niños sin hogar y las políticas de juventud Educación y Procedimientos

Introducción

La Ley McKinney-Vento requiere que todas las agencias educativas estatales y locales para desarrollar, evaluar y revisar sus políticas para eliminar los obstáculos a la matriculación y permanencia en la escuela de los niños y jóvenes sin hogar viviendo (1). Una Agencia Educativa Local (LEA) La política está diseñada para ayudar a las escuelas a cumplir con este mandato.

Escuelas Champion, prestan servicios como Agencia Educativa Local (LEA), se ha adaptado a las políticas y procedimientos para cumplir con los requisitos de la reautorización de McKinney-Vento y la Educación Primaria y Secundaria (ESEA), y EE.UU. regulaciones del Departamento de Educación y orientación. Se ha tomado esta "amplia y específica" contenido y adaptado para satisfacer las necesidades con el fin de servir de LEA. Campeón Schools ha tomado tales políticas y procedimientos referidos y adaptada o abreviada para desarrollar sus propias políticas y procedimientos.

Campeón de las Escuelas de la Comunidad

La comunidad Campeón escuelas estará involucrada en la adhesión a las políticas y procedimientos establecidos. Estos incluyen:

- inscripción inmediata de los estudiantes sin hogar, sin importar la documentación faltante.
- Se ofrece transporte desde y hacia la "escuela de origen".
- Los niños y jóvenes sin hogar no son estigmatizados o segregados en función de su condición de personas sin hogar.

Además, todas las revisiones de las políticas adoptadas y procedimientos están sujetos a revisión de dicha comunidad. La "comunidad" será / podría incluir:

- Director de la Escuela
- Coordinador del Título I
- El padre / Enlace de Personas sin Hogar

La Comunidad participará para asegurar:

- La comunicación, el apoyo y la adhesión a los requisitos de la Ley McKinney-Vento de que las políticas de las Escuelas del campeón y los procedimientos han sido promulgadas para
- Compartir los resultados positivos con la escuela y los padres y cómo las políticas de las Escuelas del campeón y procedimientos de afectar a un niño, los estudiantes, los padres y la escuela
- Después de los requisitos McKinney-Vento.

Políticas Escuelas Champion y Procedimientos

Escuelas de Campeones de políticas y procedimientos para asegurar que todos los niños y jóvenes reciban una educación pública gratuita y apropiada y se les da oportunidades significativas para tener éxito en la escuela.

Los niños y jóvenes serán vistos como individuos por lo tanto no se hará referencia a como personas sin hogar, sino que en su lugar se utilizan a los niños el concepto de «y los jóvenes en transición».

Bajo la ley federal y en las escuelas del campeón promulgado políticas y procedimientos de los niños y los jóvenes serán los siguientes:

- tener acceso a una educación adecuada en las Escuelas del campeón
- plena oportunidad de cumplir con los estándares académicos estatales y locales de logro
- incluido en el estado y en toda la escuela las evaluaciones y los sistemas de rendición de cuentas
- libre de discriminación, la segregación y el acoso.

La información descriptiva se presenta en las páginas siguientes de las políticas de las Escuelas del campeón y los procedimientos

Las políticas y procedimientos de distribución

Escuelas Champion distribuirán sus políticas y procedimientos a través de:

- Proporcionar a todos los estudiantes al inscribirse
- Publicar en la escuela por lo que es visible
- publicar en otros lugares donde los niños, jóvenes y familias en transición reciben servicios

Champion Schools implementarán estas políticas y procedimientos para asegurar que los niños y jóvenes en transición proporcionen beneficios adecuados a la educación pública.

Definiciones

Los niños y los jóvenes en transición significa que los niños y jóvenes que de otro modo serían legalmente derecho o con derecho a una educación pública gratuita, incluida la preescolar, y carecen de una residencia fija, regular y adecuada, incluyendo:

- Los niños y jóvenes que comparten la vivienda de otras personas debido a la pérdida de vivienda, problemas económicos o una razón similar, que viven en moteles, hoteles, campings o parques de remolques, debido a la falta de alternativas de alojamiento adecuado, viven en situaciones de emergencia o refugios temporales; son abandonados en los hospitales, o están en espera de la colocación de cuidado de crianza
- Los niños y jóvenes que tienen una residencia nocturna primaria que es un lugar público o privado no diseñado para o generalmente usado como un alojamiento regular para dormir para los seres humanos
- Los niños y jóvenes que viven en un automóvil, parque, espacio público, edificio abandonado, vivienda precaria, autobús o la estación de tren, o similar, y los niños migrantes y los jóvenes que viven en una situación descrita anteriormente.

Un niño o joven se considera que está en transición durante el tiempo que él o ella está en una situación de vida descrito anteriormente.

- Los jóvenes no acompañados: un joven que no tiene la custodia física de un padre o tutor, quien se encuentra en transición como se ha definido anteriormente. Los jóvenes término más general también incluye jóvenes no acompañados.
- Inscribirse y asistir a la escuela significa inscribirse y participar plenamente en las actividades escolares. Medios inmediatos sin demora.
- Padres significa una persona que tenga la custodia legal o física de un niño o joven.
- La escuela de origen significa que la escuela del niño o joven asistió cuando permanecía alojado, o la escuela en la que estaba inscrito el niño o joven pasado.
- Enlace es el miembro del personal designado por nuestro distrito y cada LEA en el Estado como el responsable de llevar a cabo las tareas que le asigna el enlace por la Ley McKinney-Vento.

Identificación

En colaboración con el personal escolar y organizaciones comunitarias, las Escuelas de Padres Champion / Enlace sin hogar será identificar a los niños y jóvenes en la transición de la escuela.

El enlace capacitará al personal escolar sobre los posibles indicadores de la falta de vivienda, la sensibilidad en la identificación de las familias y los jóvenes, en transición y los procedimientos para la transmisión de información que indica la falta de vivienda para el enlace.

El enlace también instruirá a los registradores escolares y secretarios para preguntar acerca de la posible falta de vivienda posible después de la inscripción y la retirada de todos los estudiantes, y que transmita la información que indica la falta de vivienda para el enlace.

El enlace mantendrá datos sobre el número de niños y jóvenes en transición en el distrito, en la que viven, sus logros académicos (incluido su desempeño en las evaluaciones estatales y del distrito), y las razones de los retrasos de inscripción, la interrupción de su educación o traslados escolares.

Sección II

Selección de la escuela

Cada niño y joven en transición tiene el derecho a permanecer en su escuela de origen, o para asistir a cualquier escuela que los estudiantes alojados que viven en el área de asistencia en la que el niño o joven está viviendo actualmente son elegibles para asistir.

Una vez que las escuelas Champion se seleccionan como escuela de elección, los niños y los jóvenes en transición deberán permanecer en la escuela a la medida de lo posible, a menos que sea en contra de los deseos de los padres o en la juventud. Los estudiantes pueden permanecer en las escuelas Champion todo el tiempo que están en transición, y hasta el final de cualquier año académico en el que se convierten alojados de forma permanente. Lo mismo se aplica si un niño o un joven pierde su vivienda entre los años académicos.

La factibilidad será una determinación centrada en el niño, en base a las necesidades e intereses del alumno en particular y los deseos de los padres o en la juventud. Los posibles consideraciones de viabilidad son:

- La seguridad del estudiante
- continuidad de la enseñanza
- zona probable de familia o vivienda en el futuro de la juventud
- El tiempo restante en el curso académico
- duración prevista de la estancia en la situación de vivienda temporal
- La escuela de colocación de hermanos y si el estudiante tiene necesidades especiales que harían el viaje perjudicial.

Inscripción

Escuelas campeón no voy a negar o retrasar la inscripción debido a la falta de cualquier documento que normalmente se requiere para la inscripción, que incluye:

- Prueba de residencia
- Transcripciones / registros escolares (escuelas campeón debe comunicarse con la escuela anterior del estudiante para obtener los registros escolares. La colocación inicial de estudiantes cuyos registros no están inmediatamente disponibles puede hacerse con base en la edad del estudiante y la información obtenida de las escuelas de los estudiantes, los padres y los anteriores o los profesores .)
- vacunas o inmunizaciones / salud / registros médicos / físicos (Si es necesario, la escuela debe referir a los estudiantes al Enlace para ayudar en la obtención de vacunas y / o inmunización y otros registros médicos. Registros de salud a menudo se puede obtener de las escuelas anteriores o de registros estatales, clínicas y la escuela o en la comunidad puede iniciar la vacunación en caso necesario).;
- Prueba de tutela
- Certificado de nacimiento
- las necesidades de documentos otros
- sin pagar las cuotas escolares
- la falta de uniformes o ropa que se ajusta a los códigos de vestimenta
- cualquier factor relacionado con la situación de vida de los estudiantes.

Los jóvenes no acompañados deben ser inmediatamente matriculados en la escuela. O bien pueden ser empadronados o estar inscritos por un padre, no padre hermano portero, más viejo o de enlace.

Transporte

A petición de los padres y si se considera en el mejor interés del niño/a, las escuelas Champion proporcionará transporte hacia y desde la escuela de origen para un niño o un joven en transición. Transporte se proporcionará durante todo el tiempo que el niño o joven tiene derecho a asistir a esa escuela, como se ha definido anteriormente, incluso durante la tramitación de las controversias. La relación de cooperación debe solicitar el transporte hacia y desde la escuela de origen para los jóvenes no acompañados. La duración del trayecto sólo se tendrá en cuenta en la determinación de la factibilidad de colocación en las escuelas del campeón. Los padres y jóvenes no acompañados deben ser informados de este derecho al transporte antes de optar por asistir a las Escuelas del campeón. Las solicitudes se procesan y transporte organizado sin demora. Si el estudiante está asistiendo en transición Champion, entonces la escuela debe organizar el transporte.

Servicios

Los niños y los jóvenes en transición se proporcionará servicios comparables a los servicios que se ofrecen a los demás estudiantes en las Escuelas del campeón, que incluyen:

- transporte (como se describe más arriba)
- Título I (como se describe más adelante)
- Los servicios educativos para los cuales el estudiante cumple con los criterios de elegibilidad, incluyendo la educación especial y servicios relacionados y programas para aprendices del idioma inglés
- Los programas de nutrición escolar
- antes de los programas escolares
- después de la escuela en el Boys and Girls Club

Champion Schools reconoce que los niños y jóvenes en transición sufren de discapacidades a una velocidad desproporcionada, sin embargo, con frecuencia no se evalúan o son suministrados educación especial y servicios relacionados. Para hacer frente a este problema, las evaluaciones de los niños y jóvenes en transición se sospecha que tiene una discapacidad gozarán de prioridad y en coordinación con la escuela de los estudiantes antes de que sea necesario, para asegurar la terminación oportuna de una evaluación completa. Cuando sea necesario, Escuelas Champion expedita designará un defensor de la menor no acompañada que se sospecha que tiene una discapacidad. Si un estudiante tiene un Programa de Educación Individualizada (IEP), Escuelas Champion inmediatamente lo pone en práctica. Las reuniones del IEP necesarias o reevaluaciones entonces son efectuadas rápidamente. Si los registros completos no están disponibles, el campeón Escuelas equipo del IEP debe usar su buen juicio al elegir el mejor curso de acción, el equilibrio de forma y en la prestación de servicios.

En todos los casos, el objetivo será evitar cualquier perturbación en los servicios apropiados.

Al aplicar las políticas de Campeones de Escuelas y procedimientos relativos a la tardanza o ausencias, tardanzas o cualquier ausencia relacionada con la de un niño o de la situación de la juventud vida deberá ser excusados. Campeón seguirán los procedimientos del Estado para asegurar que los jóvenes en transición y los jóvenes que van a la escuela se identifican y se otorga la igualdad de acceso a la educación secundaria apropiada y servicios de apoyo. El personal de Champion deberá remitir a los niños y jóvenes en la transición a servicios adecuados de atención médica, incluyendo los servicios de salud dental y mental. El Enlace ayudará a la escuela en la toma de tales referencias, según sea necesario.

Personal de las Escuelas Champion también informará a los padres de todas las oportunidades de educación y afines disponibles para sus hijos y proveerá a los padres con oportunidades significativas para participar en la educación de sus hijos. Toda la información de los padres por alguna disposición de esta política será proporcionada en una forma, manera y lenguaje comprensible para cada padre.

Sección III

Controversias

Si surge una disputa sobre cualquier tema tratado en estas políticas y procedimientos, el niño o joven en transición será inmediatamente admitido en las Escuelas del campeón en el que se solicita la inscripción, en espera de la resolución final de la controversia. El estudiante también tendrá los derechos de un estudiante en transición a todos los servicios educativos apropiados, transporte, comidas gratuitas y servicios de Título I, mientras que el conflicto está pendiente.

Si la controversia se plantea, Escuelas Champion proporcionará al padre o joven no acompañado con una explicación por escrito de su decisión y el derecho de apelar y remitirá inmediatamente el padre o la juventud al enlace. La relación de cooperación debe asegurar que el estudiante está matriculado en la escuela de su elección y recibir otros servicios a los que él o ella tiene derecho y debe resolver el conflicto lo más rápidamente posible.

El padre o el menor no acompañado se le dará la oportunidad de participar de manera significativa en la resolución de la controversia. La relación de cooperación debe llevar un registro de todas las controversias con el fin de determinar si las cuestiones particulares o escuelas son repetidamente retrasar o negar la inscripción de los niños y los jóvenes en transición.

El padre o joven no acompañado puede apelar la decisión del Enlace, según lo previsto en el proceso del estado de resolución de disputas.

Las comidas gratuitas

En el día de un niño o joven se matricula en transición en las Escuelas del campeón, el nombre del estudiante será sometido para su procesamiento inmediato y la inscripción en el programa de almuerzo escolar.

Título I

Escuelas Champion se reserva los fondos que sean necesarios para proporcionar servicios del Título I a los niños y jóvenes en transición. Los Fondos reservados se utilizan para proporcionar servicios de apoyo relacionados con la educación para niños y jóvenes en transición y eliminar las barreras que impiden la asistencia regular. Las escuelas Título de Campeones de planeo se coordinarán con los servicios de McKinney-Vento, a través de la colaboración entre el Coordinador del Título I y el enlace. Los niños y los jóvenes en transición se evaluará, informo sobre e incluidos en los sistemas de rendición de cuentas, según lo requerido por la ley federal de EE.UU., Departamento de Educación de los reglamentos y guías.

Formación El enlace llevará a cabo la capacitación y sensibilidad / sensibilización para el personal de la escuela por lo menos una vez al año. Los entrenamientos serán diseñados para aumentar la sensibilización del personal de la falta de vivienda, facilitar la inscripción inmediata, garantizar el cumplimiento de esta política, y aumentar la sensibilidad de los niños y los jóvenes en transición.

Referencias:

Muestra Local de Política de la Agencia Educativa para aplicar la Ley McKinney-Vento

Parents Right to Know Title I School-Wide Title I Targeted Assistance Programs

To Champion Schools Parents:

Any parent of a child attending a school which conducts a Title I School-Wide or Title I Targeted Assistance Program may request information regarding the professional qualifications of the student's teacher.

The information must state:

- If the teacher meets Arizona State qualifications/ licensure requirements.
- If the teacher has a baccalaureate degree.

Information requests are available in the Front Office.

McKinney-Vento Homeless Education Assistance Act Information for Parents

RIGHTS OF HOMELESS STUDENTS

Champion Schools South Mountain shall provide an educational environment that treats all students with dignity and respect. Every homeless student shall have access to the same free and appropriate educational opportunities as students who are not homeless. This commitment to the educational rights of homeless children, youth, and unaccompanied youth, applies to all services, programs, and activities provided or made available.

McKinney-Vento Definition of Homeless **The term “homeless children and youth”— A. means individuals who lack a fixed, regular, and adequate nighttime residence [42 U.S.C. § 11434a(2)]**

A student may be considered eligible for services as a “Homeless Child or Youth” under the McKinney-Vento Homeless Assistance Act if he or she is presently living in one of the following situations:

- sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason,
- living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations,
- living in emergency or transitional shelters; or are abandoned in hospitals,
 - have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings,
- living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings, or
- is a migratory child who qualifies as homeless for the purposes of this subtitle because the children are living in circumstances described above.

To remove educational barriers for children and youths experiencing homelessness, the McKinney-Vento Act mandates the following: **Immediate Enrollment:** Documentation and immunization records cannot serve as a barrier to the enrollment in school [42 U.S.C. § 11432(g)(3)(C)].

School Selection and Maintained Enrollment: McKinney Vento eligible students have a right to select from the options outlined below. Students may remain enrolled in their selected schools for the duration of homelessness, and until the end of the academic year upon which they are permanently housed [42 U.S.C. § 11432(g)(3)(A), 42 U.S.C. § 11432(g)(3)(B) and 42 U.S.C. § 11432(g)(3)(I) (i)].

School of Origin	School of Residency
The school the student attended when permanently housed	The school in the attendance area in which the student currently resides
The school in which the student was last enrolled	

Transportation Services: McKinney-Vento eligible students attending their School of Origin have a right to transportation to and from the School of Origin [42 U.S.C. § 11432(g)(1)(J)(iii)].

Participation in Programs: McKinney-Vento eligible students are guaranteed the right to services comparable to services offered to other students in the school [42 U.S.C. § 11432(g) (4)] & (6)(iii)].

Unaccompanied Youth Experiencing Homelessness: McKinney-Vento eligible students are guaranteed the right to immediate enrollment without proof of guardianship [42 U.S.C. § 11432(g)(1)(H) (iv)].

Access to Extracurricular Activities: Removal of barriers to accessing academic and extracurricular activities for homeless students who meet relevant eligibility criteria [42 U.S.C. § 11432(g)(1)(F)(iii)].

Dispute Resolution: If you disagree with school officials about enrollment, transportation, or fair treatment of a homeless child or youth, you may file a complaint with the school district [42 U.S.C. § 11432(g) (3)(E)].

Appointment of a Local Homeless Liaison: The McKinney-Vento Act mandates the appointment of a local Homeless Liaison in every school district or local education agency (LEA) to ensure that homeless children and youth are enrolled in and have a full and equal opportunity to succeed in school [42 U.S.C. § 11432(g)(1)(J)(ii) and 2 U.S.C. § 11432(g)(6) (A)].

For more information, refer to [Arizona Department of Education, Homeless Education, 42 USC CHAPTER 119, SUBCHAPTER VI, Part B: Education for Homeless Children and Youths](#), or contact:

Wendy Fish Champion School South Mountain 7900 S. Jesse Owens Pkwy Phoenix, AZ 85042 602-341-6527 wfish@championschools.org	State Homeless Education Program Coordinator Arizona Department of Education 1535 W. Jefferson Street Phoenix, AZ 85007 (602) 542-4963 homeless@azed.gov
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DERECHOS DE LOS ESTUDIANTES SIN HOGAR

Champion South Mountain proporcionará un ambiente educativo que trate a todos los estudiantes con dignidad y respeto. Todo estudiante sin hogar tendrá acceso a las mismas oportunidades educativas gratuitas y apropiadas que los estudiantes que no tienen hogar. Este compromiso con los derechos educativos de los niños, jóvenes y jóvenes no acompañados sin hogar se aplica a todos los servicios, programas y actividades proporcionados o puestos a disposición. Definición de McKinney-Vento de personas sin hogar **El término “niños y jóvenes sin hogar”: A. significa personas que carecen de una residencia nocturna fija, regular y adecuada [42 U.S.C. §11434a(2)]**

Un estudiante puede ser considerado elegible para los servicios como un "niño o joven sin hogar" según la Ley de asistencia para personas sin hogar de McKinney-Vento si actualmente vive en una de las siguientes situaciones:

- compartir la vivienda de otras personas debido a la pérdida de vivienda, dificultades económicas o una razón similar,
- vivir en moteles, hoteles, parques de casas rodantes o terrenos para acampar debido a la falta de alojamiento alternativo adecuado,
- vivir en refugios de emergencia o de transición; o son abandonados en hospitales,
- tener una residencia nocturna principal que sea un lugar público o privado que no esté diseñado ni se utilice normalmente como alojamiento habitual para dormir de seres humanos,
- viviendo en automóviles, parques, espacios públicos, edificios abandonados, viviendas precarias, estaciones de autobús o tren, o entornos similares, o
- es un niño migrante que califica como sin hogar a los efectos de este subtítulo porque los niños viven en las circunstancias descritas anteriormente.

Para eliminar las barreras educativas para los niños y jóvenes sin hogar, la Ley McKinney-Vento exige lo siguiente:**Inscripción Inmediata:** La documentación y los registros de vacunación no pueden servir como una barrera para la inscripción en la escuela[42 U.S.C. §11432(g)(3)(C)].

Selección de escuelas y matrícula mantenida: Los estudiantes elegibles de McKinney Vento tienen derecho a seleccionar entre las opciones que se describen a continuación. Los estudiantes pueden permanecer inscritos en sus escuelas seleccionadas durante la duración de la falta de vivienda y hasta el final del año académico en el que se alojan permanentemente.[42 U.S.C. § 11432(g)(3)(A), 42 U.S.C. § 11432(g)(3)(B) y 42 U.S.C. §11432(g)(3)(I) (i)].

Escuela de origen	Escuela de Residencia
La escuela a la que asistía el estudiante cuando tenía una residencia permanente	La escuela en el área de asistencia en la que el estudiante reside actualmente
La escuela en la que el estudiante estuvo inscrito por última vez.	

Servicios de transporte: Los estudiantes elegibles de McKinney-Vento que asisten a su escuela de origen tienen derecho a transporte hacia y desde la escuela de origen.[42 U.S.C. §11432(g)(1)(J)(iii)].

Participación en Programas: A los estudiantes elegibles de McKinney-Vento se les garantiza el derecho a servicios comparables a los servicios ofrecidos a otros estudiantes en la escuela [42 U.S.C. § 11432(g)(4)] y (6)(iii)].

Jóvenes no acompañados que experimentan la falta de vivienda: Los estudiantes elegibles de McKinney-Vento tienen garantizado el derecho a la inscripción inmediata sin prueba de tutela[42 U.S.C. §11432(g)(1)(H) (iv)].

Acceso a Actividades Extraescolares: Eliminación de barreras para acceder a actividades académicas y extracurriculares para estudiantes sin hogar que cumplen con los criterios de elegibilidad relevantes[42 U.S.C. §11432(g)(1)(F)(iii)].

Resolución de conflictos: Si no está de acuerdo con los funcionarios escolares sobre la inscripción, el transporte o el trato justo de un niño o joven sin hogar, puede presentar una queja ante el distrito escolar.[42 U.S.C. § 11432 (g) (3) (E)].

Designación de un enlace local para personas sin hogar: La Ley McKinney-Vento exige el nombramiento de un enlace local para personas sin hogar en cada distrito escolar o agencia de educación local (LEA) para garantizar que los niños y jóvenes sin hogar se inscriban y tengan la misma oportunidad de tener éxito en la escuela.[42 U.S.C. § 11432(g)(1)(J)(ii) y 2 U.S.C. §11432(g)(6) (A)].

Para obtener más información, consulte [Departamento de Educación de Arizona, Educación para personas sin hogar, 42 USC CAPÍTULO 119, SUBCAPÍTULO VI, Parte B: Educación para niños y jóvenes sin hogar](#), o póngase en contacto con:

Wendy Fish Champion Schools South Mountain 7900 S. Jesse Owens Pkwy Phoenix, Arizona 85042 602-341-6527 wfish@championschools.org	Coordinador del programa estatal de educación para personas sin hogar Departamento de Educación de Arizona 1535 W. Jefferson St. Phoenix, Arizona 85007 (602) 542-4963 homeless@azed.gov
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Champion Schools-Student-Family Accountability Contract

When you joined the Champion Schools Community, you joined a team. The goal of this team is getting our students/children the education they deserve. To achieve our goal, we must work together. We all need to have a full and clear understanding of the responsibilities of the members of this team. This contract spells out many of the most important responsibilities.

School Commitment /Teacher

HIGH QUALITY EDUCATION

1. We will work tirelessly to ensure that our students get the excellent education that our children deserve. We will neither make nor accept excuses.
2. We will work longer school days, offer students extra help and support, and always offer our students the best we have.

RESPECT AND FAIRNESS

1. We will encourage and respect every student. We will listen to students and their needs. We will not tolerate students disrespecting each other.
2. We will teach and enforce Champion School's values consistently and fairly. We will communicate with families when students fail to meet expectations, just as when they exceed expectations. Decisions including consequences will be made in the best interest of our students.
3. We will give student's recognition, incentives and privileges when they do well, and give consequences and remove privileges when they do not.

COMMUNICATION

4. We will communicate regularly with families about their child's progress and make ourselves available in person or on the phone.
5. We will return parent phone calls as soon as possible, usually within 24 hours.

HOMEWORK/ACADEMIC SUPPORT

6. We will assign quality homework every night to reinforce and support skills and concepts learned in class.
7. We will support students with excellent teaching and additional help during the school day and after/before school as needed.

SAFETY

8. We will always work to provide a safe learning environment.
9. We will always work to protect the safety, dignity, and the rights of all individuals.

Parent/Guardian Commitment

ATTENDANCE AND PROMOTION

1. I will ensure that my child comes to school everyday by 7:55 am to be able to begin the daily activities at 8:00am.
2. I will make a strong effort not to schedule family vacations during school time. I will do my best to schedule important appointments for out of school time.
3. School commitments are mandatory, but my child may only be excused in case of an emergency.
4. I will adhere to the Champion Schools Athletics Contract.
5. The school day ends at 3:30pm.
6. I understand that my child will be automatically retained if he/she fails two or more academic classes or is absent for more than 18 days of the school year.

HOMEWORK AND ACADEMIC SUPPORT

1. I will provide a quiet place to study and see that my child completes around one hour of homework or more and twenty minutes of preparation at night.
2. I will check my child's planner and homework every night. If, and only if, Champion Standards have been met, I will sign my child's planner.
3. I will help my child study for tests and quizzes and give them support when they need help and praise when they do well.

BEHAVIOR AND DRESS CODE

1. I will send my child in the proper dress code every day. If my child arrives out of dress code, I will arrange for a family member to bring proper attire.
2. I understand that my child will be in- class suspended or out- of -school suspended if they violate the code of conduct.
3. If student behavior requires it, I (parent) will come to school immediately. understand that my child may be recommended for an expulsion hearing if they earn up to 9 days of out of school suspension.
4. I understand that my child may participate in the before school or after School Detention once they reach that step in Champion School's Discipline Plan.
5. I understand that Detention will be conducted Before or After school from 6:30am -7:45am or 3:30-4:30pm and I will be responsible for arranging transportation.

FAMILY SUPPORT AND COMMUNICATION

1. I agree to work as part of a team for the academic success and behavioral growth of my child. I will return phone calls, review and sign documentation that is sent home. I will attend Parent Teacher Conferences and meetings about my child.

Student Commitment

EFFORT AND HELP

1. I understand that my education is paramount. Being a student is my job. I will always work, think, and behave in the best way I know how.
2. I will do whatever it takes for my fellow students and me to learn. I will do all my homework. I will work to exceed Champion School's expectations.
3. If I need help, I will ask for it. If I can give help, I will give it. I won't criticize other students.

ATTENDANCE AND UNIFORM

1. I will come to school and be ready to learn by 7:55am (Monday thru Friday) in order to complete my morning responsibilities and be seated by 8:00am.
2. If I need to miss class or school, I will ask for and make up all assignments. I will stay after school if/when I am required to do so.
3. I will follow Champion School's dress code every day and remain in dress code throughout the day.

COMMUNICATION

1. I will listen to directions. I will read and re-read directions before asking for help. If I cannot solve the problem myself I will raise my hand and ask for help. I will help my classmates if they need help. I will not make excuses. I will be honest with my teachers and myself.

RESPONSIBILITY AND HONESTY

1. If I make a mistake, I will tell the truth and accept responsibility for my actions. I will do the right thing, even when no one is watching.

CHAMPION EXPECTATIONS

1. I will respect my teachers, my peers, and myself. I will refrain from all disrespectful and disruptive behaviors.
2. I will follow the Champion Schools Standard. I will embody the motto of Champion every day.
3. I will follow the school rules to protect the safety and rights of all individuals and not detract from the educational opportunities of others.
4. I will accept the consequences if I do not meet our Champion Schools Expectations.



Champion Schools-Student-Family Accountability Contract

When you joined the Champion Schools Community, you joined a team. The goal of this team is getting our students/children the education they deserve. To achieve our goal, we must work together. We all need to have a full and clear understanding of the responsibilities of the members of this team. This contract spells out many of the most important responsibilities.

Name

Parent Signature

Date _____

Name

Teacher Signature

Date _____

Name

Student Signature

Date _____

Sign & Return to your Teacher.

****Document has been signed in the enrollment packet.**